

**PACIFIC PARTNERS PROPERTY MANAGEMENT  
CREDIT APPLICATION**

PROPERTY APPLYING FOR:

**APPLICANT INFORMATION**

Name:		Drivers License State and No.:	
Date of birth:	SSN:	Phone:	
Current address:			
City:	State:	ZIP Code:	
Own    Rent    (Please circle)	Monthly payment or rent:	From:	To:
If renting, Landlord:		Tele:	
Previous address:			
City:	State:	ZIP Code:	
Owned   Rented   (Please circle)	Monthly payment or rent:	From:	To:
If rented, Previous Landlord:		Tele:	

**APPLICANT EMPLOYMENT INFORMATION**

Current employer:		Tele:	
Employer address:		From:	To:
City:	State:	ZIP Code:	
Position:	Supervisor:	Monthly Income:	
Previous employer:		Tele:	
Address:		From:	To:
City:	State:	ZIP Code:	
Position:	Supervisor:	Monthly Income:	
Name of a relative not residing with you:		Relationship:	
Address:		Phone:	
City:	State:	ZIP Code:	

**CO-APPLICANT INFORMATION, IF FOR A JOINT ACCOUNT**

Name:		Drivers License State and No.:	
Date of birth:	SSN:	Phone:	
Current address:			
City:	State:	ZIP Code:	
Own    Rent    (Please circle)	Monthly payment or rent:	From:	To:
If renting, Current Landlord:		Tele:	
Previous address:			
City:	State:	ZIP Code:	
Owned   Rented   (Please circle)	Monthly payment or rent:	From:	To:
If rented, Previous Landlord:		Tele:	

**CO-APPLICANT EMPLOYMENT INFORMATION**

Current employer:		Phone:	
Employer address:		From:	To:
City:	State:	ZIP Code:	
Position:	Supervisor:	Monthly Income:	
Previous employer:		Phone:	
Address:		From:	To:
City:	State:	ZIP Code:	
Position:	Supervisor:	Monthly Income:	

## PACIFIC PARTNERS PROPERTY MANAGEMENT CREDIT APPLICATION

### CO-APPLICANT INFORMATION CONTINUED

Name of a relative not residing with you:		Relationship:
Address:		Phone:
City:	State:	ZIP Code:

### PERSONAL REFERENCES

Name	Relationship	Telephone Number	Indicate Applicant or Co-Applicant

### OTHER ASSETS OR SOURCES OF INCOME

*YOU NEED NOT REVEAL ALIMONY, CHILD SUPPORT, ETC. UNLESS YOU WOULD LIKE US TO CONSIDER IT WHEN PROCESSING YOUR CREDIT APPLICATION. PLEASE LIST ANY STUDENT AID OR GRANTS IF APPLICABLE.*

Description	Indicate Applicant or Co-Applicant	Amount per month or value

### AUTOMOBILE INFORMATION (LIST ALL THAT WILL BE PARKED AT DESIRED PREMISES)

Registered Owner	State/License Number	Year/Make/Model/Color

### PLEASE ANSWER ALL QUESTIONS AND EXPLAIN ANY YES ANSWERS

Will there be any animals at the premises:	Yes	No	
Will there be any liquid furniture at the premises:	Yes	No	
Has any applicant been party to an unlawful detainer action or filed bankruptcy within the last seven years:			
Applicant:	Yes	No	
Co-Applicant:	Yes	No	
Has any applicant been served a thirty day or a three day notice to pay rent or quit:			
Applicant:	Yes	No	
Co-Applicant:	Yes	No	
Has any applicant, or proposed applicant, ever been convicted of, or pleaded no to contest to a felony:			
Applicant:	Yes	No	
Co-Applicant:	Yes	No	
Please list all names and ages of all proposed tenants not previously noted:			

I authorize Pacific Partners Property Management to verify the information provided on this form as to my credit, rental and employment history. I understand a credit report will be drawn. I understand that any contract entered into based on fraudulent information provided will be grounds for termination of said contract. This application becomes the property of Pacific Partners Property Management and will not be returned to applicant.

Signature of applicant	Date
Signature of co-applicant, if for joint account	Date

## PACIFIC PARTNERS PROPERTY MANAGEMENT

1036 5<sup>TH</sup> Street, Suite A  
P.O. Box 31  
Eureka, CA 95502

707-441-1315 (TEL)  
707-441-9340 (FAX)  
cbcpacificpartners.com

### Credit Application Instructions

Thank you for your interest in renting a property from Pacific Partners Property Management. We strive to provide excellent customer satisfaction and service to the property tenant and property owner.

Following you will find a credit application to be completed for rental consideration. We recommend that you first drive by the desired rental property. We will then make an appointment to show you the inside of the rental unit. Upon conclusion of the showing, we will accept your application. There is a \$25.00 credit processing application fee for each application. A separate completed credit application is required for all non-married co-applicants. There is a \$30.00 credit processing application fee for married couples.

We process all applications on a first come, first serve basis. Any credit application fee submitted for a specific property and given that the application will not be processed due to a previously successfully processed credit application; the said fee will be returned to applicant. Otherwise, the credit application fee is non-refundable.

Please complete the application in its entirety. If a particular section does not apply to you please indicate NA (not applicable).

In addition to the credit application, we may also require the following:

1. Income source check stub or remittance portion of check
2. Bank statement, if income source is from savings, cash deposit certificate, etc.
3. Student aid or grant letter or notification, if income source is same
4. If self-employed, previous year's tax return, 1099, K-1, or any other document that can verify source of income

You may return the completed application by hand delivery or mail. You will be notified by mail or phone the result of your rental application. We look forward to working with you. If you need additional direction to complete your application, please do not hesitate to call.

Owner/Agent will require a payment of \$25.00 for singles and \$30.00 for married couples, which is to be used to screen Applicant.

The amount charged is itemized as follows:

1. Actual cost of credit report, unlawful detainer (eviction) search, and/or other screening reports  
Single: \$15.58 Married: \$23.08
2. Cost to obtain, process, and verify screening information (may include staff time and other soft costs) Single: \$9.42 Married: \$6.92
3. Total fee charged Single: \$25.00 Married: \$30.00

In the case the landlord requires a co-signer, there will be a \$25.00 non-refundable fee to run the co-signers credit.

Pacific Partners Property Mgt. INC.  
1036 5<sup>th</sup> St., Suite A  
Eureka, Ca 95501  
Telephone: (707) 441-1315  
Fax: (707) 441-9340  
cbcpacificpartners.com

## **Landlord Reference**

**I authorize Pacific Partners Property Management to contact my previous landlord for rental references.**

### **Applicants Authorization Signature:**

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_